

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES  
SOUTHEASTERN MENTAL HEALTH AUTHORITY  
JOB OPPORTUNITY  
Vocational Rehabilitation Counselor (Client/Patient) – Young Adult Services

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on current exam list

**Location:** 401 W. Thames Street, Bldg. 301, Norwich, CT

**Job Posting No:** SM076453

**Hours:** 1<sup>st</sup> shift, Monday – Friday, 8:00 a.m. – 4:30 p.m. (Full-time, 40 hours)

**Salary:** \$63,728.00 to \$81,186.00 (Annually)

**Closing Date:** January 28, 2016

**Eligibility Requirement:** This is a competitive classification. Candidates must have applied for and passed the Vocational Rehabilitation Counselor (Client/Patient) exam and be on the current certification list promulgated by the Department of Administrative Services for this classification.

**Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.** State employees currently holding the above title, or those who have previously attained permanent status, may apply.

**Duties may include but not limited to:** Functions as a member of a YAS Program that offer services to young adults with behavioral health problems, high risk behaviors, and/or substance abuse issues, who are transitioning to more independent community living. Evaluates young adults for vocational rehabilitation services, including education and employment, utilizing evidenced based practices, such as IPS, etc. Identifies and establishes community contacts. Facilitates vocational training and retraining; works with treatment teams to assist individual in achieving social, emotional and vocational stability. Assists young adults in achieving educational and employment goals by connecting them to resources in the community and providing the necessary support and coaching. Participates in rehabilitative interventions to meet clients' needs. Documents in the medical records and prepares reports concerning rehabilitation services rendered. Administers and interprets tests pertaining to vocational abilities. Attend and participate in various meetings including, but not limited to, Recovery Planning and Reassessment Meetings, Case Conferences, Risk Consultations, and Transition Action Planning Meetings. Will utilize the computer to complete and meet documentation requirements. Performs other duties as required.

**Special Requirements:** Incumbents in this class must possess and retain a valid driver's license and may be required to travel.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:** Due to the large number of applications received, it is extremely important to note the **Position Number (found on the posting)** at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position:**

1. **All applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:  
Arnetia Douglas, Human Resources Assistant  
Southeastern Mental Health Authority  
401 West Thames Street, Building 301, Norwich, CT 06360  
Phone: (860) 859-4651 - FAX: (860) 859-4792  
Email: [MHA-SMHA-RECRUIT@ct.gov](mailto:MHA-SMHA-RECRUIT@ct.gov)

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **P-2**